



NORTHCHURCH PARISH COUNCIL

Clerk to the Council: Usha Kilich

Northchurch Parish Council

PO Box 2603

Kings Langley

WD4 4EJ

Tel.07543493002

NORTHCHURCH PARISH COUNCIL – ALLOTMENT MINUTES

Monday 6th July 2026 at 7.30 pm at Social Centre Bell Lane Northchurch HP4 3 RD

Councillors
Cllr Michela Capozzi
Cllr Mark Somervail
Cllr Chris Syers
Cllr Parul Dix

Parish Clerk
Mrs Usha Kilich

AC/01/26 Apologies for absence

Resolved, proposed by Cllr Capozzi, seconded by Dix to approve the apologies for absence from Cllr Hughes and Cllr Pocock. Unanimously agreed. Apologeis for absence also received from Matt Felix SRT Representative, Lo Gallagher Uppeer Sitee Representative, Eileen Shovelton Lower Site Representative and Paul Coleman Upper Site Representative.

AC/02/26 Declaration of Interest

There were no declarations of interest to record.

AC/03/26 To approve the Minutes from Allotment Committee from 14th July 2025

Resolved, proposed by Cllr Capozzi, seconded by Cllr Somervail to approve the Allotment Committee Minutes from 14th July 2026 as a true and accurate representation of the meeting. Unanimously agreed.

AC/04/26 Report from Upper Site Representative

No report received

AC/05/26 Report from Lower Site Representative

Eileen Shovelton wrote to the Clerk stating that the minutes of the meeting that took place on the July 2025 did not upload for some reason. This was not an issue experienced by other members. May and June months were good.

AC/06/26 Clerk to report on the waiting list

There are two members on the waiting list.

AC/07/26 Chair's Report

- a. Phase 2 of the fencing to take place on the upper site (from plot 79 onwards)
This will commence when the growing season comes to an end.
- b. Update on two inspections carried out 21 May 2026 and 29th June 2026
Cllr Capozzi informed members that any plots that were no cultivated and kept in

good condition have been informed. The next inspection will take place in September 2026.

- c. Plot numbering to take place
Cllr Capozzi will organise this in September 2026.
- d. Rent review
Cllr Capozzi informed members that the water consumption for both sites will be reviewed in September. Once this has been assessed, the rent review will be undertaken and presented for approval at the September 2026 meeting.
- e. Any comments on the NAA EGM held on Saturday 4th July 2026
The Committee noted the apparent dissolution of the Allotment Association due to insufficient committee members. The Parish Council will continue to communicate directly with tenants, while volunteer site representatives will continue to assist informally. The waiting list currently contains two applicants and several plots may become available in the coming months. Recent inspections identified several plots requiring improvement, particularly on the upper site, with further inspections scheduled for September.

AC/08/26 Upper Site Sunnyside Rural Trust Report
Nothing to report.

AC/09/26 Future projects at the allotments
a. Speed bumps have been installed.
b. The pothole will be completed in due course.

The meeting concluded at 20.00